

Area	Requirements
<p style="text-align: center;">Career Development Coordinator</p> <p style="text-align: center;">747</p> <p style="text-align: center;">Based on Career and Technical Education License</p>	<p><u>Eligibility Requirements:</u></p>
	<p><u>Degree</u> Bachelor's degree and current license in any Career and Technical Education program area</p>
	<p><u>Work Experience</u></p> <ul style="list-style-type: none"> ◆ One year of industry-related career development work experience in business, industry, or labor within the past five years <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> ◆ One year as a coordinator of work-based learning (job-shadowing, internships, cooperative education, apprenticeships) in a Career and Technical Education program area within the past five years <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> ◆ One year as a Career and Technical Student Organization (CTSO) adviser within the past five years
	<p><u>Clearing specific requirements:</u></p> <p>Coursework: A total of 6 semester hours (to be completed in one school year) are required from the following courses:</p> <ul style="list-style-type: none"> ◆ Counseling theory, 3 semester hours (required) <p>3 semester hours are required from the following:</p> <ul style="list-style-type: none"> ◆ Career development and counseling ◆ Career and life planning ◆ Career development and occupational information <p style="text-align: center;">OR</p> <p>Completion of the Career Development Facilitator (CDF) course available through the NC Workforce Development Training Center (in cooperation with NCDPI and NC Workforce Development Board).</p> <p>Note: The CDF course will satisfy the 6-hour coursework requirement.</p>
<p><u>Induction</u></p> <p>The 10-hour New Career Development Coordinators/Special Populations Coordinators Induction Program approved by the North Carolina Department of Public Instruction, Division of Career and Technical Education is required</p>	